

**DURHAM, NORTH CAROLINA
WEDNESDAY, DECEMBER 4, 2002
4:00 P.M.**

The Durham City Council held an emergency meeting by teleconference on the above date and time with the following members in attendance: Mayor Bell and Council Members Best, Cole-McFadden and Stith. Absent during the teleconference: Mayor Pro Tempore Cheek and Council Members Clement and Edwards.

Also present during the teleconference call: City Manager Marcia Conner, City Attorney Henry Blinder, Assistant City Managers Ted Voorhees and Sharon Laisure, Public Works Director Katie Kalb and Kimberly Walker of the Public Affairs Office.

Mayor Bell called the emergency meeting to order.

City Manager Conner briefed the Council on the steps the city administration would be taking to deal with the weather event (ice storm).

Memorandum

TO: City Council
FROM: Marcia Conner
DATE: December 4, 2002
SUBJECT: Winter Weather Update

City staff met today to assess our readiness for today's winter weather. Here's a brief synopsis of our meeting.

- **Public Works** is ready to handle road conditions.
 - Began preparing yesterday, and went on 12-hour shifts beginning at 7:30 a.m. this morning. Eighteen salt trucks are on standby and ready to begin salting when needed. Seven Urban Forestry personnel are on alert for any fallen trees. Contact with Duke Power has been established. When salting and plowing begins, priority will be for bridges and on main streets. DOT is responsible for interstates and streets past city limits.
 - DATA will begin services only on main streets and not on side streets beginning at 1 p.m. tomorrow.
 - Private contractors have been notified to assist with road clearing if needed.
 - Fleet maintenance is operating three shifts to support emergency operations.
 - Property and Facility Management will report at 4 a.m. to assess buildings, surrounding property and parking lots.
 - **Solid Waste** will do an assessment tomorrow morning to determine if garbage will be picked up.
- Public Safety:** Fire and Police departments are prepared and totally operational. Emergency plans are in place. There are a lot of minor traffic accidents. Police are advising people to stay off the roads unless absolutely necessary. For minor accidents, where no one is injured and vehicles are drivable, police ask that people pull off the road or go home to call the police.

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- **Yvonne Pena** is on standby for Joint Information Center to assist Spanish speaking citizens.

The Joint Information Center is ready for use, but has not been activated yet. That determination will be made tomorrow. The number for the public to call if they need assistance is **560-HELP**. (It is located on the 5th floor of County administration building.)

The Emergency Operations Center is partially staffed tonight. Betty Moore is there tonight and can be contacted at 560-0660. Winter preparedness tips are on the website at www.ci.durham.nc.us Emergency Operations is asking that citizens be especially careful with kerosene heaters.

By unanimous vote, the City Council adopted a Resolution Authorizing Emergency Contracting for the City Manager. **[Resolution #8946]**

By unanimous vote, the City Council postponed the City Council Work Session scheduled for Thursday, December 5, 2002. The meeting was rescheduled for Monday, December 9, 2002 at 11:00 a.m.

There being no further business to come before the Council, the emergency meeting was adjourned.

D. Ann Gray, CMC
City Clerk